



**CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**


**6.2 Strategy Development and Deployment**

**6.2.1 Perspective plan and Institutional Bodies**

**6.2.1.3-ACADEMIC COUNCIL COMPOSITION**

COMPOSITION	NAME
Principal (i/c)	Dr. S. AHILA, M.A.,M.Phil., B.Ed.,Ph.D.
Controller of Examinations Head, Department of Commerce	Dr.W.Jayaseeli M.Com.,M.Phil.,Ph.D.
Deputy Controller of Examinations	Mrs. C. Thenmozhi, M.A.,M.Phil.
<b>Heads of the Department</b>	
Dean of Arts, Department of Tamil	Dr.S.Ahila M.A.,M.Phil.,B.Ed.,Ph.D.
Dean of Science, Department of Physics	Dr. R. Radha, M.Sc., M.Phil., Ph.D.,
Dean of Research, Department of Zoology	Dr.S.Venkatalakshmi M.Sc.,M.Phil.,Ph.D.
Computer Science, IQAC coordinator	Dr. F. Kurus Malai Selvi, M.Sc.,M.Phil.,Ph.D.
English	Dr.G.Rajeswari M.A.,M.Phil.,B.Ed.,Ph.D.
History	Dr.J.V.SanthaJayakumari M.A.,M.Phil.,B.Ed.,Ph.D.
Economics	Mrs.S.RajaRajeswari M.A.,M.Phil.,B.Ed.,DIL.,Ph.D.
Mathematics	Dr.S.Rajkumari M.Sc.,M.Phil.,Ph.D.
Geography	Dr.B.Anusuya M.Sc.,M.Phil.,Ph.D.
Chemistry	Dr. C. Jayanthi, M.Sc.,M.Phil.,Ph.D.
Botany	Dr.S.Radhakrishnan M.Sc.,M.Phil.,Ph.D.
Physical Education Directress	Dr.R.Vidhyasree.,MPES.,M.Phil.,Ph.D.,M.Sc(Yoga)
Librarian	Dr.R.Mathivanan, M.A.,MLIS.,M.Phil.,Ph.D.




  
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**ACADEMIC COUNCIL COMPOSITION**

Senior Staff members	<ol style="list-style-type: none"><li>1. Mrs. P.P. Sujatha (History)</li><li>2. Dr. S. Sundareswari (Computer Science)</li><li>3. Dr. R. Revathi (Commerce)</li><li>4. Dr. P. Senthilkumari (Tamil)</li></ol>
<b>Nominated by the Principal</b>	
Educationalist	Dr. B. Buvaneswari Govt. Arts College for Women (A) Nilakkottai.
Industrialist	Mr. R. Balakrishnan M.A., Managing Partner, Kali Engineering works 1296/C, Chennai Main road, Kumbakonam
Medicine	Dr. S. Paramasivam SP Hospital 14, New Railway Station Road, Kumbakonam
Professionalist	Mr. B. Anand Network Engineer & Programme Officer Centre for Internal Quality Assurance (CDOE) Bharathidasan University, Tiruchirappalli
Bharathidasan University Nominees	<ol style="list-style-type: none"><li>1. Dr. M. Govindaraju Professor, Department of Environmental Biology</li><li>2. Dr. K. Thamaraiselvi Professor, Department of Environmental Biology</li><li>3. Dr. A. Tamilselvan Professor, Department of Mathematics</li></ol>
Ex-officio member	Dr. V. Rajesh Kannan Professor of Microbiology Director, Council for College & Curriculum Development Bharathidasan University, Tiruchirappalli.



  
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**ACADEMIC COUNCIL MINUTES**  
**2017-2018**

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Minutes of the Academic Council held on 20/01/18

The tenth Academic Council meeting of Government College For Women (Autonomous) Kumbakonam was held on 20/01/18 at 11. A.M. in the Seminar Hall of the college.

University Nominees Dr. N. Vasanthi Professor, Department of Bio-Chemistry, Bharathidasan University, Trichirappalli, Dr. N. Mamikhalai, Professor/Director, Department of Women's Studies, Bharathidasan University, Trichirappalli, Dr. G. Ramesh Associate Professor of Mathematics, Government Arts College (Autonomous) Kumbakonam, Industrialist, Mr. N. Swaraman Managing Director, Raman & Raman Motor, Dr. S. Ravi ENT Surgeon, Miss R. Sangutha Advocate, Dr. (Mrs) P. Hemalatha Principal-in-charge, Head of all the Departments, three senior staff members, Controller of Examination, Assistant Controller of Examination, Member Secretary and PA Student representative were present.

The meeting started with the invocation. The chairperson Dr. (Mrs) P. Hemalatha Principal-in-charge welcomed everyone. All the Heads of the Departments presented the changes and introduction of new papers in framing syllabi for UG and PG (except Mathematics and Computer Science Departments). Dr. N. Mamikhalai, Professor/Director, Department of Women's Studies, Bharathidasan University suggested to motivate the students to undergo Skill Based Training Programme (Sanitary Napkins) conducted in the Bharathidasan University. She also expressed her view that the title of the paper Women Studies can be replaced by Gender Studies in the syllabus of Economics.

Dr. N. Vasanthi Professor, Department of Bio Chemistry, Bharathidasan University and Dr. S. Ravi ENT Surgeon questioned the allocation of marks for theory papers in C.T.A and Model Examination (5 & 10 marks). The Academic Council decided to have equal proportion

748 marks respectively. Further changes were made in the practical papers also. 25 marks <sup>that</sup> was allotted for Model Examination is changed as 15 marks for performance in the practical and 10 marks for model Examination respectively.

Dr. Lohi ENT Surgeon suggested that there would be a separate paper on Digital Marketing for the Department of Commerce. Dr. Ramesh Associate Professor of Mathematics expressed his idea for improving vocabulary in English in order to enhance skills in communication.

Mr. N. Swaraman Managing Director, Raman & Raman Motor, insisted on conducting training programme in Tally and communication skills which could make them employable. He appreciated the students performance in the field of sports and emphasized that all the students should take part in sports activities. For sustaining health he advised the council to include Food and Nutrition in the Skill Based papers which will be beneficial for all classes of students. Apart from that practicing Yoga was stressed. The council accepted to make some changes in the text prescribed for yoga.

Dr. (Mrs) S. Anba Controller of Examinations, Head of the Department of Tamil presented the report and Mr. C. Anand Member Secretary presented the Rules and Regulations regarding Semester Examinations and proposed Vote of thanks. The meeting ended up with National Anthem.



*S. Anand*

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KUMBAKONAM - 612 001

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IV Cycle of Accreditation



Estd. 1963

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Members Present

Chair person : Dr. (Mrs) P. Hemadatha P. Hemadatha 20/01/18

Educationalist : Dr. G. Ramesh G. Ramesh 20/01/18

Lawyer : Miss R. Sangeetha R. Sangeetha 20/01/18

Medicine : Dr. S. Ravi S. Ravi 20/01/18

Procurator : Mr. N. Sivakaman N. Sivakaman 20/01/18

University Nominees

1. Dr. N. Vasanthi N. Vasanthi 20/01/18

2. Dr. N. Marimekalai N. Marimekalai 20/01/18

Heads of the Department

Tamil : J. Jeyaraj J. Jeyaraj 20/01/18

English : M. Selvaraj M. Selvaraj 20/01/18

History : S. S. Srinivasan S. S. Srinivasan 20/01/18

Economics : V. Navuki V. Navuki 20/01/18

Commerce : P. Hemadatha P. Hemadatha 20/01/18

Mathematics : Dr. Jeyaraj Dr. Jeyaraj 20/01/18

Physics : Dr. S. Ravi Dr. S. Ravi 20/01/18

Chemistry : Dr. S. Ravi Dr. S. Ravi 20/01/18

Zoology : Dr. S. Ravi Dr. S. Ravi 20/01/18

Geography : Dr. S. Ravi Dr. S. Ravi 20/01/18

Computer Science : Dr. S. Ravi Dr. S. Ravi 20/01/18

Library : Dr. S. Ravi Dr. S. Ravi 20/01/18

P.D. in-charge : Dr. S. Ravi Dr. S. Ravi 20/01/18

Senior Staff members

1. Dr. (Mrs) S. Valarmathi (Associate Professor of Tamil) S. Valarmathi 20/01/18

2. Mrs. S. Raja Rajeswari (Assistant Professor of Economics) S. Raja Rajeswari 20/01/18

3. Mrs. S. Sundareswari (Assistant Professor of Computer Science) S. Sundareswari 20/01/18

Controller office :

1. Dr. (Mrs) S. Ahila S. Ahila 20/01/18

2. Dr. (Mrs) F. Kurus Malai Selvi F. Kurus Malai Selvi 20/01/18

Member Secretary

Mrs C. Jhenmozhi C. Jhenmozhi 20/01/18

Student Representative

K. Kiruba III (III year B.com Shift-I) K. Kiruba 20/01/18



S. Ahila  
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**ACADEMIC COUNCIL MINUTES  
2018-2019**

Minutes of the 11 <sup>th</sup> Academic Council Meeting 30.03.2019	
AC:11.01	To consider confirmation of the minutes of the 10 <sup>th</sup> Academic Council Meeting held on 20.01.2018.
Resolution:	The minutes of the 10 <sup>th</sup> Academic Council Meeting stand confirmed.
AC:11.02	To consider Action Taken Report of the 10 <sup>th</sup> Academic Council Meeting.
Resolution:	The Council perused and accepted the Action Taken Report. The Skill Based Course Food and Nutrition introduced for Zoology UG programme may be introduced for all programmes.
AC:11.03	To ratify the syllabus for M.Phil., Computer Science.
Discussion:	As per the directions of the Government (G.O. No. 10648/G1/2017-1, Higher Education, dt. 20.06.2017) the M.Phil Computer Science programme has been started in the academic year 2018-2019. The syllabus framed and approved in the Board of Studies meeting conducted on 30.07.2018 was implemented for the batch of students admitted from 2018-2019 onwards. Hence the ratification of the syllabus is sought.
Resolution:	The syllabus is ratified.
AC:11.04	To ratify the syllabus for B.Sc., Botany.
Discussion:	As per the directions of the Government (G.O. No.10785/G1/2018-1, Higher Education dt.05.06.2018) the B.Sc. Botany programme has been started in the academic year 2018-2019. The syllabus framed and approved in the Board of Studies meeting conducted on 19.09.2018 was implemented for the batch of students admitted from 2018-2019 onwards. Hence the ratification of the above is sought.
Resolution:	The syllabus is ratified.

AC: 11.05	- To approve the course structure, evaluation pattern and question paper pattern for M.Phil programmes.
Discussion:	The following question paper pattern is suggested for all M.Phil programmes from 2019-2020 onwards.
Resolution:	The present distribution of marks between internal and external valuation be retained as 25: 75. The question paper pattern is approved to 5 questions of 15 marks each. The components of CIA may vary among different programmes and courses according to its applicability.
AC: 11.06	- To approve the syllabus for M.Phil., Zoology Physics, Tamil.
	• Presentation by respective HODs
Discussion:	As per the directions of the Government (G.O. No. G.O. No.10785/G1/2018-1, Higher Education dt.05.06.2018) the M.Phil Physics, Tamil and Zoology programmes are to be started in the academic year 2019-2020. The syllabi framed and approved in the Board of Studies meeting conducted on 22.03.2018, 25.03.2018 and 12.03.2018 respectively are to be implemented for the batch of students admitted from 2019-2020 onwards. Hence the approval for the above is sought.
Resolution:	The syllabi for the above programmes are approved. The title of Course II - Recent advances in Zoology be changed to 'Emerging trends in Zoology'.  The topic 'Innaya Tamil Araichi' may be included as a Unit in Course I - Research Methodology in M.Phil Tamil Programme.
AC: 11.07	- Introducing internship for 30 hours with 2 extra credits as non CGPA course in PG programmes.
Resolution:	The internship is approved.
AC: 11.08	- To approve the introduction of Self Study Course (Non CGPA Course) for PG and UG in the odd semester of the final year with 2 credits instead of even semester
Discussion:	(i) As per the minutes recorded in 8 <sup>th</sup> and 9 <sup>th</sup> academic council meeting, it has been resolved to introduce a common self study paper entitled "Mathematics aptitude for Recruitment Board Examinations" to be implemented for the

students admitted from 2017-2018 onwards in the sixth semester with one credits.

It is now proposed to approve the same to transfer from sixth semester to fifth semester. The title is proposed to change as "Quantitative Aptitude for Competitive Examinations". And also the credit could be revised as 2 credits.

(ii) Similarly the self study course in practice for PG in fourth semester could be advanced to third semester.

Resolution: The proposal is approved.

AC: 11.09	- To approve the minutes of internal Board of Studies.
Discussion:	The HODs presented the revisions made in the syllabus.
Resolution:	The minutes of internal Board of Studies of all the programmes is approved.
AC: 11.10	- To approve the change of question paper pattern for NME course offered by Mathematics department titled "Mathematics for Competitive Examinations" to the objective type pattern and to change the title as "Quantitative Aptitude for Competitive Examinations"
Resolution:	The proposal is approved.
AC: 11.11	- To approve single valuation for revaluation
Resolution:	The proposal is approved.
AC: 11.12	- To approve the disposal of the valued answer scripts of the previous years (November 2012 to April 2015)
Resolution:	The proposal is approved.
AC: 11.13	- To approve the MOUs signed.
Resolution:	The proposal is approved.

AC: 11.14	- Proposals are sent for starting new programmes-M.Phil., Commerce, Ph.D., in Physics and certificate course on Journalism and Mass communication by the department of History.
Resolution:	The proposals are approved.
Recommendations:	
EXTERNAL EXPERTS:	
	Temple Tourism can be included as Skill Based /Value Added Course for students of History
	A value added course on Civil Services may be included for the programmes in History Economics and Geography.
	Botany department may include heritage oriented activities.
	Visualising the contents may be included as teaching methodology.
	SWAYAM mentor has to be assigned for starting online courses.
	Fine arts may be included as value added course and could be conducted with linkage of Government Fine Arts College, Kumbakonam.
	Skill Development Courses offered by NABARD may be introduced through Entrepreneurship Development Cell.
STUDENT REPRESENTATIVES:	
	Training in Quantitative Aptitude
	EDC training through DIC.
	Establishment of on-line registration centre in the college for competitive examinations.
Chairperson:	Dr. P. Cynthia Selvi (Principal)
Signature:	<i>[Signature]</i>
Controller of Examinations:	Dr. S.Venkatalakshmi
Signature:	<i>[Signature]</i>
Assistant Controller of Examinations:	Dr. W. Jayaseeli
Signature:	<i>[Signature]</i>



*[Signature]*  
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**Members of the Departments:**

1. Dr.S.Ahila (Tamil)
2. Mrs.G.Rajeswari (English)
3. Dr.J.V.Shantha Jayakumari (History)
4. Mrs.S.RajaRajeswari (Economics)
5. Dr.W.Jayaseeli (Commerce)
6. Dr.S.Rajkumari (Mathematics)
7. Dr.R.Radha (Physics)
8. Dr.C.Jayanthi (Chemistry)
9. Dr.S.Venkatalakshmi (Zoology)
10. Mrs.B.Anusuya (Geography)
11. Dr.F.Kurus Malai Selvi (Computer Science)
12. Dr.S.Radhakrishnan (Botany)
13. Dr.R.Vidyasree (Physical Director)
14. Mr.R.Mathivanan (Library)

**Senior Staff Members of the College:**

- Dr.S.Valarmathi (Assoc. Professor of Tamil)  
 Mrs.C.Thenmozhi (Asst. Professor of English)  
 Mrs.P.P.Sujatha (Asst. Professor of History)  
 Mrs.S.Sundareswari (Asst.Professor of C.S)

**Members nominated by the Principal:**

1. Dr. E. Ramganesh Educationalist  
 Professor and Head  
 Department of Educational Technology  
 Bharathidasan University  
 Tiruchirappalli
2. Dr.S.M.Martin Industrialist  
 Chairman  
 Star Matriculation School  
 Star IT Park  
 Kumbakonam
3. Dr.Prabha M.D., DGO Medicine  
 Gynecologists  
 Dhanalakshmi Hospital  
 Kumbakonam
4. V.S.D. Arularasan Professionalist  
 Principal  
 Government College of Fine Arts  
 Kumbakonam

*[Handwritten signatures and dates for the above lists, including dates like 30/3/19 and 30/3/2019.]*

**University Nominees:**

1. Prof.S.Narkunara  
 Professor and Head  
 Department of Bio-Medical Science  
 Bharathidasan University  
 Tiruchirappalli
2. Dr.S.Srinivasa Ragavan  
 Professor and Head  
 Department of Library & Information Science  
 Bharathidasan University  
 Tiruchirappalli
3. Dr.S.Anbazhagan  
 Professor of Department of Life Long Learning  
 Bharathidasan University  
 Tiruchirappalli

**Ex-Officio:**

1. Dr. J.A.Arul Chellakumar  
 Professor and Director  
 Council for College & Curriculum Development  
 Bharathidasan University  
 Tiruchirappalli

**Member Secretary:**

1. Dr.W.Jayaseeli  
 HOD of Commerce & Asst. COE  
 Government College for Women (Autonomous)  
 Kumbakonam

**Student Representative:**

1. S.Kavitha I M.Sc (Computer Science)
2. K.Vinodhini I M.Com

*[Handwritten signatures and dates for the University Nominees, Ex-Officio, Member Secretary, and Student Representative lists, including dates like 30/3/19 and 30/3/19.]*



*[Handwritten signature of the Principal]*  
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**ACADEMIC COUNCIL MINUTES  
2020-2021**

**Minutes of the 12<sup>th</sup> Academic Council Meeting**

**I - Matters for Ratification**

AC:12.01 To consider confirmation of the minutes of the 11<sup>th</sup> Academic Council Meeting held on 30.03.2019.

Resolution: The Minutes of the 11<sup>th</sup> Academic Council Meeting stands confirmed.

AC:12.02 To consider Action Taken Report of the 11<sup>th</sup> Academic Council Meeting.

Resolution: The Council perused and accepted the Action Taken Report.

AC:12.03 To ratify the changes carried out in the conduct of the internal examinations.

Explanation: Presentation by COE

Based on the requests received from students in 2019-2020, it has been decided to conduct one examination per day for 3 hours. Hence only two continuous internal assessment tests are conducted with 60% of portions covered in CIA - I and 100% in CIA II. Accordingly the components of Continuous Internal Assessment was revised as:

CIA	-	7 marks
II CIA	-	8 marks
Assignment / Seminar	-	5 marks
Innovative Learning	-	5 marks
<b>Total</b>	-	<b>25</b>

In 2020-2021 academic year odd semester, the number of CIA tests, test marks and assignment marks vary for different batch of students. One model exam was conducted in all students for 75 marks. The total of CIA tests, assignments and model exam marks were calculated to 25 irrespective of the number of tests and assignments.

In 2020-2021 even semester, it has been planned to have the following pattern:

Test	-	7 marks (Test 1 - 25 marks for 1 unit, Test 2 - 50 marks for 2 units)
Model Exam	-	8 marks (Whole syllabus for 75 marks)
Assignment / Seminar	-	5 marks
Innovative Learning	-	5 marks
<b>Total</b>	-	<b>25</b>

Resolution: The agenda is ratified with the change to be made in the component 'Innovative learning' to "Practicum" from the academic year 2021-22.

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AC:12.04 To ratify the revaluation procedure adopted and to approve the same for future years.

Discussion: While revaluation, the higher mark awarded was taken into consideration earlier. In November 2019 examination, since the difference between 1<sup>st</sup> valuation and revaluation was more than 15 in many cases, a third valuation was carried out. Out of the three valuations, the higher mark of the two closer marks is taken into consideration as the final mark.

Approval is sought to adopt the same procedure whenever the same situation arises.

Resolution: Ratified and is approved to adopt the procedure.

AC:12.05 To ratify the mode of conduct of April-2020 Online Examinations and valuation.

Discussion: The End Semester Examinations of April 2020 has been conducted online for final year students of UG and PG, due to Covid 19 pandemic situation, as per the directions of the Government as per G.O. (MS) No.493, dt. 15.09.2020 and the letter of the Bharathidasan University No. 002/COE/Conf.II/A1/2020 dt. 19.09.2020. The valuation of answer scripts for the final semester students was also made online.

The intermediate semester students were exempted from examinations and were allowed to continue their next semester. Results for the intermediate semesters were declared based on their internal marks and performance in the previous semester, as per the guidelines given by the government (G.O. D. No. 111 dt. 27.07.2020).

Resolution: Ratified.

AC:12.06 To ratify the relaxation given for Attendance Eligibility to write the End semester Online Examinations during the pandemic situation.

Discussion: For April 2020 examinations, since there was complete lock down from March 18, 2020 onwards, the attendance eligibility of 50% is reduced to 40%.

For November 2020 examinations, since the classes were conducted in online mode, considering the practical difficulty faced by the students in attending the online classes, the attendance eligibility was fixed as follows:

a) Students, who attended the online classes and submitted all the assignments and have attended all the CIA examinations, were brought under Category I by awarding a minimum of 75% attendance and made eligible to write End Semester Examinations irrespective of the percentage of actual online attendance.

b) Students, who couldn't attend online classes but have submitted all the assignments and have attended the CIA examinations, were brought under Category II by awarding 75% attendance and made eligible to write End Semester Examinations.

c) Students, who didn't submit assignments, write CIA examinations, and fees not paid till the date of examinations were brought under Category III and were not eligible to write the End Semester Examinations.

Resolution: The students who are in Category III can be considered based on the genuineness of the reason and considered in the coming semesters to write as arrears exams.

AC:12.07 To approve Mode of Examinations & Door Valuation of November-2020 End semester Examinations

Resolution: Ratified

**II - Matters for Approval**

AC:12.08 To approve the proposed revision in the attendance eligibility for writing examinations and inclusion of attendance as one of the CIA component.

Discussion: 1. The required percentage of attendance for writing end semester examinations with condonation and medical certificate is 60%. The Proposed revised norms submitted for approval is as follows:

1. 75% and above	-	Eligible to write the examinations
2. 74% to 60%	-	- Shall apply for condonation
3. 59% to 50%	-	- Shall apply for condonation with medical Certificate
4. Below 50%	-	- Not Eligible and has to Re-do the semester.

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However the Chief Controller of examination has the ultimate authority to sanction permission to students in special cases to write examinations.

CIA Components:

At Present	Proposed
CIA (2 tests) -15 marks	Test (2 tests) -10 marks
Assignment/Seminar/Quiz - 5 marks	Assignment/Seminar/Quiz - 5 marks
Creativity/Innovative learning - 5 marks	Creativity/Innovative learning - 5 marks
Attendance Score - 5 marks	Attendance Score - 5 marks
<b>TOTAL -25 marks</b>	<b>TOTAL -25 marks</b>

Resolution: The agenda is ratified with the change to be made in the component 'Innovative learning' to "Practicum" from the academic year 2021-22.

AC:12.09 To provide copy of evaluated answer scripts to students to ensure transparency on request according to university fees structure. (Format in Annexure)

Resolution: Approved

AC:12.10 To provide transcripts to students on request to facilitate migration to different universities.

Resolution: Approved

AC:12.11 To approve the common course structure revised based on the UGC regulations for learning outcome based curriculum (LOCF)

Discussion: For UG Programmes

- Section A in the Question paper pattern (10 X 2 = 20 marks) for all question papers is changed to (20 X 1 = 20) objective type questions: MCQ - 5; Fill up the blanks - 5; True or False - 5; Match the following - 5
- The carry over practical courses with 6 credits and 3 hours for each semester for science programmes are changed to 2 practical courses with 3 credits for core practical courses and 2 credits for allied practical courses.
- The existing self study course, Mathematical Aptitude for Recruitment Board Examination in the final semester is shifted to third semester and another self study course, Social Studies for Competitive Examination is introduced in the fourth semester for UG programmes.

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- Skill enhancement courses are offered with choice regarding instruction hours: tutorial/ practical/theory. A course with both theory and practical can have a proportion of 60-40 for assessment.

	Hours/week	Credit	Exam hours	Marks		
				CIA	ESE	TOTAL
Theory	1	2	-	20	-	100
Practical	1	2	2 hrs	20	60	100

- Value added courses are introduced as extra credit courses.
- An option is given for all UG programmes to have group or individual Dissertation/project instead of one core course.

**For PG Programmes**

- Section A in the Question paper pattern (10 X 2 = 20 marks) for all question papers is changed to (20 X 1 = 20) objective type questions: MCQ - 5; Fill up the blanks - 5; True or False - 5; Match the following - 5
- Extra Disciplinary course has been introduced
- Value added courses are introduced as extra credit courses.
- Skill enhancement courses offered with 2 theory hours per week are now given with combination of tutorial/ practical/theory hours. A course with both theory and practical can have a proportion of 40-60 for assessment.

	Hours/week	Credit	Exam hours	Marks		
				CIA	ESE	TOTAL
Theory	1	2	-	20	-	100
Practical	1	2	2 hrs	20	60	100

Resolution: Approved

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AC:12.12 To approve the minutes, course structure and syllabus of all disciplines

- Presentation by All HODs

Resolution: Approved

AC:12.13 To approve the regulations for Value added course. (List of Value added courses in annexure - IX)

- Presentation by IQAC coordinator

Resolution: Approved

AC:12.14 To approve the consultancy policy framed for the College.

- Presentation by IQAC coordinator

Resolution: Approved

**III - Matters for Discussion**

AC:12.15 Report of the Office of the Controller of Examinations (2019-2020)

- Presentation by COE

AC:12.16 Report of college activities

- Details of Programmes
- Students Strength 2019-2020
- Results for April-2019
- IQAC Report
- Admission process
- Scholarship Details
- Report of Hostel
- Library Facility
- Physical Education Report

AC:12.17 Acknowledgement received for the proposal sent to UGC for Autonomous Extension and Communication with list of expert committee members for on the spot inspection of the College has been received on 04.03.2020.

AC:12.18 The Proposal for Triennial General Inspection has been submitted to University on 23.02.2020.

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AC:12.19 Permanent Affiliation Granted for various programmes.

AC:12.20 Academic Audit conducted for the year 2018-2019 & 2019-2020

**Suggestions made by External Experts:**

1. Collaborations can be made with Bharathidasan University's Education Department for "Practicum" component of the CIA.
2. The title of the Major Based Elective Course "Health Chemistry" of the B.Sc. Chemistry programme is to be changed according to the contents.
3. In skill enhancement course for M.Sc., Zoology programme titled "English Grammar for communication and scientific writing, an introduction to Latex can be included.
4. "Script writing for press media" can be introduced as a course instead of "Journalism and Mass Communication" for the M.A. English programme.
5. A Major Based Elective Course titled "Automata Theory" is suggested to be offered as "Automata Theory and Compiler construction".
6. It has been suggested to introduce "Space mechanics for mathematics PG programme in the next board of studies meeting.
7. Introduction to LATEX could be included in M.Sc., Zoology curriculum as one unit in the skill enhancement course titled "English Grammar for Scientific writing"
8. The Extra Disciplinary course - "Mass Communication" could be replaced with "Technical writing for products and services" in the curriculum of M.A. English programme. A Skill enhancement course on "Script writing for mass media" could be introduced instead of "Journalism"
9. For PG History graduates "Skills in writing and speaking" could be introduced as one of the skill enhancement course.

S.No	Name	Designation	Signature
1	Dr. D. Rosi Principal, Government College for Women(A), Kumbakonam	Chairperson	<i>[Signature]</i> 01/10/21
2	Dr. J.A. Arul Chellakumar Professor and Director Council for College & Curriculum Development Bharathidasan University Tiruchirappalli	Ex-Officio	<i>[Signature]</i> 01/10/21

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S.No	Name	Designation	Signature
3	Prof.S.Narkunara Department of Bio-Medical Science Bharathidasan University Tiruchirappalli	University Nominee	<i>[Signature]</i> 01/10/21
4	Dr.S.Srinivasa Ragavan Professor and Head Department of Library & Information Science Bharathidasan University Tiruchirappalli	University Nominee	<i>[Signature]</i> 01/10/21
5	Dr.S.Anbazhagan, Professor & Department of Life Long Learning Bharathidasan University Tiruchirappalli	University Nominee	<i>[Signature]</i> 01/10/21
6	Dr.E. Ranganesh Professor and Head Department of Educational Technology, Bharathidasan University, Tiruchirappalli.	Educationalist	<i>[Signature]</i> 01/10/21
7	Dr.S.M.Martin, Chairman, Star Matriculation School Star IT Park Kumbakonam	Industrialist	<i>[Signature]</i> 01/10/21
8	Dr.Prabha.M.D.,DGO Gynecologists Dhanalakshmi Hospital Kumbakonam	Medicine	AAA
9	V.S.D. Anarasan Principal Government College of Fine Arts Kumbakonam	Professionalist	<i>[Signature]</i> 01/10/21
10	Dr.S.Venkatalakshmi	Controller of Examinations & HOD of Zoology HOD of Commerce & Assistant Controller of Examinations & Member Secretary	<i>[Signature]</i> 01/10/21
11	Dr.W.Jayaseeli	HOD of Zoology HOD of Commerce & Assistant Controller of Examinations & Member Secretary	<i>[Signature]</i> 01/10/21
12	Dr.S.Ahila	HOD of Tamil	<i>[Signature]</i> 01/10/21
13	Dr.F.Kurus Malai Selvi	HOD of Comp. Science	<i>[Signature]</i> 01/10/21

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S.No	Name	Designation	Signature
14	Dr. G. Rajeswari	HOD of English	<i>[Signature]</i> 01/10/21
15	Mrs. P.P. Sujatha	HOD of History	<i>[Signature]</i> 01/10/21
16	Mrs.S.Raja Rajeswari	HOD of Economics	<i>[Signature]</i> 01/10/21
17	Dr.S.Rajkumari	HOD of Mathematics	<i>[Signature]</i> 01/10/21
18	Dr. T. Thilagavathi	HOD of Physics	<i>[Signature]</i> 01/10/21
19	Dr.C.Jayanthi	HOD of Chemistry	<i>[Signature]</i> 01/10/21
20	Mrs.B.Anasuya	HOD of Geography	<i>[Signature]</i> 01/10/21
21	Dr.S.Radhakrishnan	HOD of Botany	<i>[Signature]</i> 01/10/21
22	Dr.R.Vidyaesee	Physical Director	<i>[Signature]</i> 01/10/21
23	Mr.R.Mathivanan	Librarian	<i>[Signature]</i> 01/10/21
24	Dr.S.Valarmathi	Associate Professor of Tamil	<i>[Signature]</i> 01/10/21
25	Mrs.C.Themmozhi	Assistant Professor of English	<i>[Signature]</i> 01/10/21
26	Mrs.P.P.Sujatha	Assistant Professor of History	<i>[Signature]</i> 01/10/21
27	Mrs.S.Sandareswari	Assistant Professor of Comp.Science	<i>[Signature]</i> 01/10/21
28	S. Vishnupriya	I.M.Sc. (G.S), (Stu. Rep.)	<i>[Signature]</i> 01/10/21
29	S. Rajeswari	I.M.Com., (Stu. Rep.)	<i>[Signature]</i> 01/10/21

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## ACADEMIC COUNCIL MINUTES

**2021-2022**

**Minutes of the 13<sup>th</sup> Academic Council Meeting**

**I – Matters for Ratification**

AC: 13.01 To consider confirmation of the minutes of the 12<sup>th</sup> Academic Council Meeting held on 04.02.2021 ( Annexure – I)

Resolution: The Minutes of the 12<sup>th</sup> Academic Council Meeting stands confirmed.

AC: 13.02 To consider action taken report of the 12<sup>th</sup> Academic Council Meeting. ( Annexure – II)

Resolution: Action taken report approved.

AC: 13.03 Section A in the Question paper pattern to be changed as multiple choice questions. ( Annexure – III)

Explanation: The Question paper pattern for Section A was decided as follows: Multiple choice questions = 5; Fill in the blanks = 5; True or False = 5; Match the following = 5. Instead of the above as all competitive examinations have Multiple Choice Questions alone as the question paper pattern, the Council decided to change the Section A as 20 Multiple Choice Questions).

Resolution: Ratified.

AC: 13.04 To ratify the relaxation given for attendance eligibility to write the end semester examinations (November 2021) and the exclusion of attendance as one of the CIA components due to the pandemic situation.

Resolution: Ratified.

AC: 13.05 To ratify the mode of conduct of April 2021 and November 2021 online examinations and valuation. ( Annexure IV)

Explanation: The End Semester examinations of April 2021 and November 2021 were conducted through online due to Covid 19 pandemic situation. The valuation of answer scripts for the end semester examinations April 2021 were made online as per the directions received from the Government.

Resolution: Ratified.

AC: 13.06 To ratify the regulations for Part V Extension activities (Annexure V)

Explanation: In addition to the five extension activities that were in practice earlier, seven more activities were included. The guidelines and regulations were framed for various activities and distribution of hours for the same has been proposed. Ratification is sought for the regulations.

Resolution: Ratified.

**II – Matters for Approval**

AC: 13.07 Revised Guidelines for Value added courses to be implemented

Discussion:

The Director of Council for College & Curriculum Development suggested the following changes in the regulations.

- 1) Value Added Course has to be subject/discipline oriented and related to the core subject.
- 2) It should be offered only for PG students.
- 3) A student can take up three Value Added Courses offered by the parent Department in I, II & III Semesters respectively.
- 4) Separate fees should not be collected for the course other than Examinations Fees.
- 5) Evaluation of the course has to be made similar to other regular courses.
- 6) A separate certificate need not to be issued. It should be indicated in the Mark statements and Cumulative Marks statement under Non-CGPA column.

Resolution: The regulations have been revised according to the suggestions.

AC: 13.08 To approve the minutes of the internal Board of Studies of various disciplines for Value Added Courses – the syllabi and question paper pattern and the budget.

Resolution: The course can be implemented after reviewing the syllabus in the Board of Studies.

AC: 13.09 The attendance score may not be taken as a CIA component for PG Programmes.

Discussion:

For both UG & PG revision in CIA component has to be done. As attendance is the eligibility criterion for appearing examination, marks need not be given for attendance.

Resolution:

CIA Component is revised as,	
3 tests	- 15 Marks(best two out of three)
Seminar / Assignment	- 5 Marks
Practicum	- 5 Marks
Total	- 25 Marks

AC: 13.10 To approve the disposal of the valued answer scripts of the previous years April 2018 to November 2019

Resolution: Approved.



  
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### III - Matters for Discussion

AC: 13.11	Report of the Office of the Controller of Examinations - 2020-2021 • Presentation by COE
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AC: 13.12	Report of College Activities : (2020-2021) 1. Details of Programmes 2. Students Strength 3. Results for April 2021 4. IQAC Report 5. Admission Process 6. Scholarship Details 7. Report of Hostel 8. Library Facility 9. Physical Education Department 10. University Rank Holders List 11. Prizes/ Awards / Medals
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AC: 13.13	Report of The Autonomy Review Expert Committee visited the college on 06.09.2021 and 07.09.2021. • Autonomy Extension has been granted for the period of 2021-2022 to 2025-2026 including ex-post-facto approval for the period 2020-2021. • The Syndicate of the the Bharathidasan University has also approved the same. (ref.No 27858/R/CCCD/L/2019, Dt. 09.03.2022)
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AC: 13.14	Report of the Academic Audit - 2020-2021.
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#### Suggestion of External Experts:

- 1) Slow learners and Past learners will have to be identified in the first year of the programmes and appropriate measures will have to be initiated.
- 2) The Academic council had suggested to do away with the outdated courses like DTP, Corel draw, Photoshop, etc. and offer contemporary courses like Web designing with PHP, etc. which will lead the students to

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Ph.D/Entrepreneurship/ Freelancership to enhance their employability skills.

- 3) Medical inspection of students should be conducted every year for first year students to identify congenital diseases and other fitness. Medical check-ups for staff should also be conducted.
- 4) There should be a provision to obtain vaccination details of students in the application form itself.
- 5) For science projects, medical related data can be obtained through local representation in Indian Medical Association.

#### Suggestion of students:

1. Coaching for competitive examinations can be conducted every year.
2. In addition to Quantitative aptitude, test of reasoning may be made a part of the Curriculum and imparted as a Self Study Course.

S. No	Name of the Staff	Designation	Signature
1	Dr.D.Rosi Principal Government College for Women(A) Kumbakonam	Chair Person	<i>[Signature]</i> 24/5/22
2	Dr. V. Rajesh Kannan Director of Council for College & Curriculum Development Bharathidasan University Tiruchirappalli	Ex-Officio	<i>[Signature]</i> 24/5/22
3	Dr. M. Govindaraju, Professor Department of Environmental Biotechnology Bharathidasan University Tiruchirappalli	University Nominee	<i>[Signature]</i> 24/5/22
4	Dr. K. Thamaraiselvi Professor Department of Environmental Biotechnology Bharathidasan University Tiruchirappalli.	University Nominee	<i>[Signature]</i> 24/05/2022
5	Dr.A.Tamilselvan, Professor, Department of Mathematics Bharathidasan University Tiruchirappalli	University Nominee	<i>[Signature]</i> 24/05/2022

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6	Dr. B. Buvaneswari Principal K. K. Govt. Arts College for Women (A), Pudukkottai.	Educationalist	<i>Dr. B. Buvaneswari</i> 24/05/22
7	R. Balakrishnan M.A., Managing Partner Kali Engineering Works 1296/C, Chennai Main Road Kumbakonam.	Industrialist	<i>R. Balakrishnan</i> 24/05/22
8	Dr. S. Paramasivam SP Hospital 14, New Railway Station Road Kumbakonam.	Medicine	<i>Dr. S. Paramasivam</i> 24/5/22
9	B. Anand Network Engineer Programme Officer (Online Programmes, CDOE) Member, Centre for Internal Quality Assurance (CDOE) Bharathidasan University Tiruchirappalli.	Professional	<i>B. Anand</i> 24/5/22
10	Dr. W. Jayasechi	Controller of Examinations	<i>Dr. W. Jayasechi</i>
11	Mrs. C. Thenmozhi	Deputy Controller of Examinations	-
12	Dr. S. Ahila	HOD of Tamil	<i>Dr. S. Ahila</i> 24/5/22
13	Dr. R. Radha	HOD of Physics & Member Secretary	<i>Dr. R. Radha</i> 24/5/22
14	Dr. S. Venkatalakshmi	HOD of Zoology	<i>Dr. S. Venkatalakshmi</i> 24/5/22
15	Dr. F. Kuru Malai Selvi	HOD of Computer Science	<i>Dr. F. Kuru Malai Selvi</i> 24/5/22
16	Dr. J. V. Santha Jayakumari	HOD of History	<i>Dr. J. V. Santha Jayakumari</i> 24/5/22
17	Dr. G. Rajeswari	HOD of English	<i>Dr. G. Rajeswari</i> 24/5/22
18	Mrs. S. Raja Rajeswari	HOD of Economics	<i>Mrs. S. Raja Rajeswari</i> 24/5/22
19	Dr. S. Rajkumari	HOD of Mathematics	<i>Dr. S. Rajkumari</i> 24/5/22
20	Dr. C. Jayanthi	HOD of Chemistry	<i>Dr. C. Jayanthi</i> 24/5/22
21	Dr. B. Anusuya	HOD of Geography	<i>Dr. B. Anusuya</i> 24/5/22
22	Dr. S. Radhakrishnan	HOD of Botany	<i>Dr. S. Radhakrishnan</i> 24/5/22

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23	Dr. R. Vidyasree	Physical Education Directress	<i>Dr. R. Vidyasree</i> 24/5/22
24	Dr. R. Mathivanan	Librarian	<i>Dr. R. Mathivanan</i> 24/5/22
25	Dr. S. Valarmathi	Senior Staff	<i>Dr. S. Valarmathi</i> 24/5/22
26	Mrs. P. P. Sujatha	Senior Staff	<i>Mrs. P. P. Sujatha</i> 24/5/22
27	Mrs. S. Sundareswari	Senior Staff	<i>Mrs. S. Sundareswari</i> 24/5/22
28	Dr. R. Revathi	Senior Staff	<i>Dr. R. Revathi</i> 24/5/22
29	S. . . Vishnupriya	Student Representative	<i>S. Vishnupriya</i>
30	R. Rageswari	Student Representative	<i>R. Rageswari</i>



*S. Anand*  
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ACADEMIC COUNCIL MINUTES  
2023-2024

**Minutes of the 14<sup>th</sup> Academic Council Meeting**  
**I - Matters for Ratification**

AC: 14.01 To consider confirmation of the minutes of the 13<sup>th</sup> Academic Council Meeting held on 24.05.2022. (Annexure - I)

Resolution: The minutes of the 13<sup>th</sup> Academic Council Meeting stands confirmed.

AC: 14.02 To consider action taken report of the 13<sup>th</sup> Academic Council Meeting. (Annexure-II)

Resolution: Approved.

It is recommended to introduce value added courses in all the departments. The chairman of the Board of Studies can approve the Syllabus and start the courses in this academic year itself.

AC: 14.03 Introduction of Naan Mudhalvan Courses as per Government Orders(Annexure-III)

Explanation:

- The Naan Mudhalvan Course "Language Proficiency for Employability" is introduced in Semester II for the 1 year students with 2 hours and 2 credits in Batch 2022 curriculum (reducing part II English hours from 6 to 4 and given extra credits) under Part IV.
- The Naan Mudhalvan Course "Digital Skills for Employability" is introduced in Semester IV with 2 hours and 2 credits under Part IV as follows:
  - For Batch 2021 reduc.,; 1 hour and 1 credit from 2 Core Courses.
  - For Batch 2022 replacing the Skill Enhancement Course of 2 hours and 2 credits.
- The following Naan Mudhalvan Courses are introduced in Semester VI for the Batch 2020 with 2 hours and 2 credits under Part III reducing 1 hour and 1 credit from 2 MBE Courses for the following programmes as below:

Programmes	Naan Mudalvan Course
B.Sc. Botany	Medical Coding for Employability
B.Com. Commerce & B.A. Economics	Digital Banking, Logistics and Audit Essentials for Employability
B.Sc. Computer Science	Emerging Technology for Workplace
B.Sc. Maths	Data Analytics with Advanced Tools
B.Sc. Physics	Advanced Platform Technology

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4. The Naan Mudhalvan Course 'Employability Readiness' in Semester VI for the Batch 2020 with 2 hours and 2 credits under Part IV by reducing 1 hour and 1 credit from MBE Courses for the following Programmes.  
B.Sc. Chemistry  
B.A. English  
B.Sc. Geography  
B.A. History  
B.A. Tamil  
B.Sc. Zoology

Resolution: Ratified.

**II - Matters for Approval**

AC: 14.04 To approve the Course structure and syllabi for the first and Second Semesters of the various programmes framed with inclusion of 75% of the TANSCHÉ model syllabus. (Annexure-VI)

Explanation:  
Changes made in the TANSCHÉ syllabus in common: For Science departments which do not have Practical for Core courses and/or Elective courses, it has been included by reducing the hours and credit from other courses in the same semester. For all PG programmes, a Skill Enhancement course has been included in the first semester. Other than these, discipline specific changes have also been made not exceeding a deviation of 25% from the model syllabus prescribed by TANSCHÉ.

Resolution: The Course Structure is approved with the following suggestions:

- Curriculum Development Cell should be constituted at the college level.
- Choices could be given for core courses also.
- Equal credits should be given for core courses.
- Course Structure with more than 90 credits can be offered and it is enough if the students earn 90 credits to complete the programme.
- Moocs/Swayam courses can be introduced from the II Semester as self study and extra credit course in PG Programmes.
- The mandatory courses Value Education, Environmental Science and Gender Studies should be included in the I, II and VI Semesters respectively.
- NMEC courses shall be offered in the III and IV Semesters for UG and II and III Semesters for PG.
- Equal credit distribution for the Core Courses in PG programmes should be given.

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AC: 14.05 To approve the minutes of the Board of Studies and the syllabi framed for the various programmes. (Annexure-VIII)

Explanation:

**Department of Tamil:** Approved. The sequence of courses could be changed as per the discussion in the Board of Studies.

**Department of Physics:** Approved.

**Department of Zoology:** It is approved with the following suggestions. Title of the following courses could be changed.

UG - Aquarium Keeping- As Ornament Fish Farming

PG - 1. Molecules and their interaction relevant to Biology  
2. 'English Grammar for communication and scientific writing' as 'Technical English for Zoologist'.  
3. Title of the value added course "Management of Cow based resources" to "Wealth from waste".  
4. Sequence of Courses can be changed.

**Department of Computer Science:** Approved with the following suggestions.

- Basic courses with relevant to concepts of computer science should be introduced even if TANSCHÉ doesn't offer.
- Specify the language in Data Structure Lab Course.

**Department of History:** Approved.

- Title of the Elective Courses in UG Indian Freedom Leaders for TNPSA Examination as Indian Freedom Leaders for Competitive Examination.
- In PG- Remove the terms 'excluding Tamil Nadu', 'excluding India' from the title of the Courses.
- The SEC on Research & Report writing can be offered in III Semester. Some basic courses can be offered in the I Semester.
- Specify the time period (era) in the title exactly.

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**Department of English:** Approved with the following suggestion.  
Choices for Elective Courses should be given in UG and PG Programmes.

**Department of Economics:** Approved with the following suggestions.

- The Elective Courses of UG and PG are similar in contents and so revision and updation should be done in discussion with external experts and university nominee.

**Department of Mathematics:** Approved with the following suggestions.

- Allied Physics should be offered in I Year and Allied Chemistry in the II Year.
- Instead of Allied Chemistry, Computer Science could be the better allied course for Mathematics Students.

**Department of Chemistry:** Approved with the following suggestions.

- Allied Zoology course could be changed as allied Biological Science with 3 Units Zoology and 2 units Botany.
- The Allied practical course could also be changed accordingly.
- The SEC on 'Cosmetics and Personal care Products' can be offered as a Value added course and an other course that has been passed in Board of Studies can be introduced as a SEC.

**Department of Geography:** Approved with following suggestions.

**UG:** 1. One Core Course could be replaced with core practical by merging that core course with another related Core Course.  
2. Cartography course can be updated as GIS.

**PG:** 1. The SEC on Health & Wellness can be offered as a Value added Course.  
2. Another Course related to Geography can be offered as SEC.

**Department of Botany:** Approved with following suggestions.

- The Course on Plant Diversity I -Algae can be changed as Algal diversity or simply as Plant Diving.
- Foundation Course contents could be changed with relevance to Biology.
- Course title of NME Botanical & Landscaping can be changed as 'Basics of Botanical Gardening' in which the landscaping can be included as one unit.
- Pathology could be removed from the core course plant diversity in both theory and practical.

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**Department of Physical Education:**

Value added course syllabus shall be reframed considering the TANSCHIE syllabus.

AC: 14.06 To approve the question paper pattern for various courses.

Explanation: The existing question paper pattern is to be followed generally.  
Section A - 20 marks (20 MCQs X 1 mark each)  
Section B - 25 marks (5 either or type questions X 5 marks each)  
Section C - 30 marks (3 out of 5 questions X 10 marks each)

The question paper pattern is restructured in compliance with Bloom's taxonomy as follows:

Section A1 - 10 marks (10 MCQs X 1 mark each)  
Section A2 - 10 marks (5 questions X 2 marks each)  
Section B - 25 marks (5 either or type questions X 5 marks each)  
Section C - 30 marks (3 out of 5 questions X 10 marks each)

The question paper pattern for Self Study Courses shall be 50 MCQs carrying two marks each. (50 X 2 = 100 marks)

The question paper pattern for Skill Enhancement Courses (theory) shall be five questions carrying 15 marks each. (5 X 15 = 75 marks)

Resolution: Approved by specifying Section A as - First 10 Question carry One mark and 11 to 15 Carry 2 Marks.

AC: 14.07 To approve the evaluation pattern for theory and practical courses.

Explanation: The allotment of marks for internal and external evaluation is as follows:

<b>Theory courses:</b>	<b>Practical courses:</b>
Internal - 25 marks	Internal - 40 marks
External - 75 marks	External - 60 marks

For Theory courses:

Existing CIA components	Proposed CIA components
3 Tests (best two out of three)	3 Tests (best two out of three)
Seminar/Assignment	Seminar/Assignment
Practicum	Attendance (for UG)
	Class participation (for PG)
<b>Total</b>	<b>Total</b>
15 marks	15 marks
5 marks	5 marks
5 marks	5 marks
25 marks	25 marks

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For practical courses:

CIA components	25 marks	External evaluation - 60 marks	50 marks
Continuous Assessment	25 marks	Practical	50 marks
Record	5 marks	Record	5 marks
Model Practical Exam	10 marks	Viva Voce	5 marks
<b>Total</b>	<b>40 marks</b>	<b>Total</b>	<b>60 marks</b>

Resolution:

1. No need for having attendance as a component. The existing CIA components shall be continued.
2. Instead of Record marks in practical CIA component Observation marks can be included.

II - Matters for Discussion

AC: 14.08	Report of the office of the Controller of Examinations (2021-2022 and 2022-2023) (Annexure-V) Report of the College Activities: (Annexure-VI) 1. Details of Programmes 2. Students Strength 3. Results for April 2022. 4. IQAC Report 5. Admission Process 6. Scholarship Details 7. Report of Hostel 8. Library Facility 9. Physical Education Department 10. University Rank Holders List 11. Prizes / Awards / Medals
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Resolution:

A representation from external experts could be included in the committee to finalize the action taken for students who indulged in malpractice.

AC: 14.09 Internal Academic and Administrative Audit conducted for the year 2021-2022 (Annexure-VII)

Resolution:

Academic Audit should be conducted with external experts every year.

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AC: 14.10 To collect a penalty of Rs. 500 from the students who involve in malpractice in CIA examinations.

Resolution:

Instead of penalty a punishment of cancellation of that particular Test can be done.

AC: 14.11 The students shall be allowed to appear only once for Self Study (extra credit) Courses.

Resolution: Approved.

AC: 14.12 To adopt door valuation method when difficulty arises in appointment of examiners.

Resolution: Not Approved. Central valuation only will be suitable.

**Recommendations of External Experts**

**(I) Medical Practitioner:**

The Physical fitness regarding vaccination details, anaemia, fits, long illness of students should be identified in the first year. The medical experts could be arranged through Indian Medical Association.

**(III) CCCD Director :**

(i) A Profile sheet for individual students could be created and the health issues if any should be mentioned. The Bio data register maintained in the college can be utilized for the above mentioned purpose.

(ii) An Orientation should be given for teachers who handle gender studies. It can be conducted in collaboration with the parent university.

(iii) The changes prescribed by TANSCHIE in due course could be implemented by conducting a Board of Studies and implemented in the same academic year as and when it is required and ratification can be obtained in the subsequent Academic Council meeting.

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**(III) Professionalist:**

The resources provided by university can be accessed by colleges through broad band connectivity provided by NMEICT. In future, MOU can be made with university for getting E-resources and have remote access from any computer. The resources utilised can be displayed in the website which can be shown as evidence for NAAC.

**(IV) Students representatives:**

(i) The proposal of health check was welcomed gratefully.

(ii) Counselling/ Awareness for coaching for subject oriented competitive examination is required.

S.No	Name and Designation Thiru/Tmt/Selvi:	Department	Signature
1	Dr. J. Suganthi	Principal	
2	Dr. W. Jayaseeli	Controller of Examinations & HOD of Commerce	
3	Mrs. C. Thenmozhi	Deputy Controller of Examinations	
4	Dr. S. Ahila	Department of Tamil	
5	Dr. G. Rajeswari	Department of English	
7	Dr. J.V. SanthaJayakumari	Department of History	
8	Mrs. S. RajaRajeswari	Department of Economics	
9	Dr. S. Rajkumari	Department of Mathematics	
10	Dr. R. Radha	Department of Physics	

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11	Dr. C. Jayanthi	Department of Chemistry	C. Jayanthi 01/07/23
12	Dr. S. Venkatalakshmi	Department of Zoology	S. Venkatalakshmi 01/07/23
13	Mrs. B. Anusuya	Department of Geography	B. Anusuya 01/07/2023
14	Dr. F. Kurus Malai Selvi	Department of Computer Science	F. Kurus Malai Selvi 01/07/2023
15	Dr. S. Radhakrishnan	Department of Botany	S. Radhakrishnan 01/07/2023
16	Dr. R. Vidhyasree	Physical Education	R. Vidhyasree 01/07/23
17	Dr. R. Mathivanan	Library	R. Mathivanan 01/07/23
18	Mrs. P. P. Sujatha	Senior staff Member	P. P. Sujatha 01.7.23
19	Mrs. S. Sundareswari	Senior staff Member	S. Sundareswari 01/07/23
20	Dr. R. Revathi	Senior staff Member	R. Revathi 01.07.2023
21	Dr. P. Senthilkumari	Senior staff Member	P. Senthilkumari 1.7.23
22	Dr. B. Buvaneswari	Educationalist	-
23	Mr. R. Balakrishnan	Industrialist	R. Balakrishnan
24	Dr. S. Paramasivam	Medicine	S. Paramasivam
25	Mr. B. Anand	Professionalist	B. Anand

26	Dr. M. Govindaraju	University Nominee	M. Govindaraju 01/07/23
27	Dr. K. Thamaraiselvi	University Nominee	K. Thamaraiselvi 01/07/2023
28	Dr. A. Tamilselvan	University Nominee	-
29	Dr. V. Rajesh kannan	Ex-officio	V. Rajesh kannan 01/07/23
30	Mrs. C. Thenmozhi	Member Secretary	C. Thenmozhi 01/07/2023
31	S. Abinayazari (II M.Sc., Physics)	Student representative	S. Abinayazari
32	R. Ranjani (II M.A., English)	Student representative	R. Ranjani 7.7.2023



*S. Anand*  
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# GOVERNMENT COLLEGE FOR WOMEN (AUTONOMOUS)

KUMBAKONAM - 612 001

Affiliated to Bharathidasan University

DST - CURIE Sponsored Institution

IV Cycle of Accreditation



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## ACADEMIC COUNCIL MEETING



**PRINCIPAL**  
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**GOVERNMENT COLLEGE FOR WOMEN (AUTONOMOUS)-KUMBAKONAM**

**ACADEMIC COUNCIL MEETING - 04.02.2021**



**GOVERNMENT COLLEGE FOR WOMEN(AUTONOMOUS)  
KUMBAKONAM**

**ACADEMIC COUNCIL MEETING - 01.07.2023**



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